



Milton Therapy & Learning Centre
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TLC Confidentiality Agreement

During your or your child's therapy here at Beinn Ghuilean Pty Ltd (trading as Milton and Bay & Basin Therapy and Learning Centres) you will often disclose confidential information about yourself, your child and/or your family. This agreement explains how TLC manages the personal information we collect, use and disclose.

TLC upholds a strict confidentiality policy for all employees, subcontractors, volunteers and students. Our employees, subcontractors, volunteers and students will not discuss, share, search for or disclose any information regarding individual client care except for in the following situations:

- You instruct us to tell someone else and provide written permission of this
- Your therapist determines you are a danger to yourself (e.g. self-harm or suicide), to others or someone is a danger to you
- We are ordered by a court to disclose information
- The law is going to be, or has been, broken
- Abuse of children is a mandatory reporting offence which we are bound by law to report
- For supervision and education purposes within the TLC team only (basic information is only shared in this instance, not names or details that would in any way disclose or identify you, the client)

Where confidentiality cannot be maintained, as your therapist/s we will take all steps possible to inform/discuss our intention with you.

Please note: *The age by which an individual has automatic confidentiality in NSW is 16 years, this means that anything disclosed to a therapist by an individual 16 years of age or older is automatically confidential except in the circumstances outlined above.*